

## ***NPI: Get It. Share It. Use It.***

### **Scheduled National Plan and Provider Enumeration System (NPES) Downtime**

***The NPES will be upgraded on Monday, September 18, 2006, and will not be available to users from 5:00 a.m. Eastern Time through 2:00 p.m. Eastern Time on that day.*** The Data Center has told us that it is possible that some of this work might begin on Saturday, September 16, but that this work is not expected to interrupt the operation of the NPES. However, if users experience problems with NPES on Saturday or Sunday, September 16 or 17, the problems are likely due to the upgrade processes, and users should wait until Monday afternoon, after 2:00 p.m. Eastern Time, to try again.

### **Change in Online Availability of NPI Application/Update Form (CMS-10114)**

Beginning on September 20, 2006, the PDF version of the NPI Application/Update Form (CMS-10114) will no longer be available for download on the CMS forms website, and there will not be a link to that form from the NPES page (<https://npes.cms.hhs.gov/NPES/Welcome.do>).

Health care providers can **still, however**, apply for National Provider Identifiers (NPI) in one of three ways.

- (1) For the most efficient application processing and the fastest receipt of NPIs, health care providers should consider using the web-based NPI application process. They can log onto the National Plan and Provider Enumeration System (NPES) and apply on line at <https://npes.cms.hhs.gov/NPES/Welcome.doc>; or
- (2) Health care providers can agree to have an Electronic File Interchange (EFI) organization (EFIO) submit application data on their behalf (i.e., through a bulk enumeration process) if an EFIO requests their permission to do so; or,
- (3) Health care providers may wish to obtain a copy of the paper NPI Application/Update Form (CMS-10114) and mail the completed, signed application to the NPI Enumerator located in Fargo, ND, whereby staff at the NPI Enumerator will enter the application data into NPES. The form will be available only upon request through the NPI Enumerator. Health care providers who wish to obtain a copy of this form must contact the NPI Enumerator in any of these ways:

Phone: 1-800-465-3203 or TTY 1-800-692-2326

E-mail: [customerservice@npienumerator.com](mailto:customerservice@npienumerator.com)

Mail: NPI Enumerator

P.O. Box 6059

Fargo, ND 58108-6059

### **CMS NPI Roundtable – September 26, 2006**

- CMS will host a national NPI Roundtable, open to all health care professionals, on Tuesday, September 26<sup>th</sup> from 2:00-3:30PM ET.
- To participate, you may call **1-877-203-0044, pass code 4795739**

CMS will address common questions related to Medicare's guidance on Subparts. While CMS will only address questions from a Medicare perspective, this information may be helpful to all providers.

***Getting an NPI is free - not having one can be costly.***